



**PONDICHERRY UNIVERSITY**

(A Central University established under Pondicherry University Act 1985)

**S. PUNITHA**  
**DEPUTY REGISTRAR (ACADEMIC)**

Bharat Ratna Dr. B.R. Ambedkar Administrative Bldg.  
R.V. Nagar, Kalapet, Puducherry 605014

No: PU/AS/Aca-9/Add on Course Exam-Dec 17/2017/52

Dt. 3.11.2017

**CIRCULAR**

Sub: End Semester Examination for Add On Courses, December- 2017  
Session - Payment of Exam fees & schedule of examination - Reg.

The End Semester Examinations for Add On Courses is scheduled to be held from 11.12.2017 to 15.12.2017. The details of payment of fees & schedule of examination are given below:-

***SEMESTER EXAM FEE***

a	Diploma Courses	:	Rs. 300/-
b	Certificate Courses	:	Rs.250/-
c	Last date for payment of exam. Fees	:	7.12.2017
d	Last date for submission of filled-in exam applications to the Academic Section	:	7.12.2017
e	Commencement of Examinations	:	11.12.2017
f	End of Examinations	:	15.12.2017
g	Declaration of provisional results	:	21.12.2017

No student shall be permitted to appear for the end semester examinations *without Hall Ticket and without the required attendance of 70%* in each course (as per CBCS regulations). **Students with less than 70% of attendance should not be allowed to write semester examination of the subject(s) concerned.** The same has to be certified by the course teacher and counter signed by the respective Co-ordinators of Add On Courses.

The semester examination fees details in the enclosed format may be sent to the Academic Section.

**DEPUTY REGISTRAR (ACADEMIC)**

Encl: 1. Exam application form  
2. Exam Hall-ticket & 3. Format for Exam Fees particulars

To:  
All Co-ordinators of Add On Courses, Pondicherry University

Copy to:

1. The Asst. Registrar, Vice-Chancellor's Secretariat --- for kind information of Vice-Chancellor
2. The Asst. Registrar, Registrar's Secretariat --- for kind information of Registrar
3. The Systems Manager, Computer Centre --- for hosting as E- circular



PONDICHERRY UNIVERSITY  
PG DIPLOMA / CERTIFICATE COURSES EXAM APPLICATION – December-2017  
(ADD ON COURSES)

Name (should be written in capital letters & should be as found in the qualifying certificate)					
Register No.					
Course					
Department					
School					
Semester					
Amount Paid					
Challan No. & Date					
Sl.No.	Course Code	Subject	No. of Credits	Course Coordinator's Certificate	
				% of attendance	Initials
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Signature of Course Coordinator

Signature of the Student

(For Office Use)

CERTIFICATE

Certified that Ms/Mr \_\_\_\_\_ studying in \_\_\_\_\_ is having at least 70% attendance in all the above courses for this semester.

Signature of the Course Coordinator

Signature of Dean

Note:

- Candidates who have secured less than 70% of attendance are ineligible to appear for the end semester examinations.
- Examination fees per semester (i) Diploma Courses Rs.300/- (ii) Certificate Courses Rs.250/-



**PONDICHERY UNIVERSITY**  
**PG DIPLOMA / CERTIFICATE COURSES EXAM HALL TICKET – December-2017**  
**(ADD ON COURSES)**

Name	:			
Register No.	:			
Course & Semester	:			
Department	:			
Sl.No.	Course Code	Subject	No. of Credits	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

**COURSE CO-ORDINATOR**

**ASST. REGISTRAR**  
**(Academic-Admissions)**

